**Quality Maintenance for Validation Masters**

1. **Goals:**

To maintain a high quality level in the teaching of Validation, attention must be paid to the continual learning process of certified Validation Masters.

1. **Criteria:**

See the Criteria for Supervision of Level 4, Validation Masters.

1. **Evaluation of Quality Maintenance:**

Validation Masters must be evaluated at least once every 5 years.

Masters shall be evaluated by Validation Masters in a supervision.

1. **Criteria to be used for Evaluation:**

See Criteria for Supervision of Level 4 Validation Masters

* The Evaluation of the Master can take place in any of the following ways:
* Watching a Master teach a course or make a presentation
* This can be in the context of being the 2nd teach at a testing situation
* Watching a video of a Teacher teaching a course or making a presentation: the video should be at least 4 hours long and show all aspects of teaching (theory, role play, leading exercises).

1. **Result of Evaluation:**

* The completed Evaluation form shall be given to the Master and a copy sent to VTI. The report should include suggestions for improvement.
* A satisfactory evaluation results in a commendation.
* An unsatisfactory evaluation results in the following:
* The individual may not use the title Validation Master but may give presentations.
* The individual may not teach Validation courses.
* The individual’s name will be taken off the list of recommended Teachers
* The individual may not train co-teachers
* In order to regain use of the title, Validation Master, and be able to once again teach courses, the individual should work on the issues that are specified in the evaluation report using VTI, Validation Masters and colleagues as resources. A clear plan will be developed by the individual and VTI in collaboration.